

**Decision Maker:** Executive and Resources PDS Committee

**Date:** 31<sup>st</sup> January 2013

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** **BRIEF UPDATES FROM PDS CHAIRMEN**

**Contact Officer:** Graham Walton, Democratic Services Manager  
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**Chief Officer:** Mark Bowen, Director of Resources

**Ward:** N/A

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1. Reason for report

1.1 This report provides a brief update from PDS Committee Chairmen on the recent work of their Committees.

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2. **RECOMMENDATION(S)**

**The Committee is asked to note the updates provided by PDS Committee Chairmen.**

### Corporate Policy

1. Policy Status: Existing Policy: One of the roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision – this supports the Excellent Council BBB priority.
  2. BBB Priority: Excellent Council
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### Financial

1. Cost of proposal: No Cost
  2. Ongoing costs: Not Applicable
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £320,320 (2012/13 controllable budget)
  5. Source of funding: Existing revenue budget.
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### Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team.
  2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time per meeting.
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### Legal

1. Legal Requirement: None
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

### 3. COMMENTARY

- 3.1 One of the roles of the Executive and Resources PDS Committee is to provide a lead on policy development and scrutiny issues and to coordinate the work of all the Policy Development and Scrutiny (PDS) Committees. As part of each meeting the Committee receives a brief update from other PDS Committee chairmen of the work being carried out by their respective Committees. In the past this was an oral report, but more recently the Committee has asked PDS Chairmen to provide a short written summary for circulation before the meeting. Any updates not available when the agenda is published will be circulated as “to follow.”
- 3.2 All PDS Committees are meeting in January to consider the draft budgets for their respective portfolios, and draft minutes from these meetings will be included in an appendix to the Budget report to the Executive on 6<sup>th</sup> February 2013 –

Education budget Sub-Cttee	8 <sup>th</sup> January
Environment	15 <sup>th</sup> January
Care Services	16 <sup>th</sup> January
Renewal & Recreation	17 <sup>th</sup> January
Public Protection and Safety	22 <sup>nd</sup> January
Education	23 <sup>rd</sup> January

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	None